

DLGP Policy Paper 2010

Management Letter of DLGP-Managing Director, Mr. B. Ahmadali 02-01-2010
For the Ministry of Regionale Development



Decentralization and Local
Government Strengthening
Program (DLGP)

Inleiding

<p>2010 A good start</p>	<p>Striving continues to carry out the AWP (March 2009-juli 2010) with an aggressive treatment purposeful, as well as the continuation AWP that will be prepared at the latest in the middle of 2010 and be determined for then the next 18 months. DLGP-II has come in 2009, well on pace, indeed more in preparatory than in executive sense. This note aims at all actors at policy level and remaining employees involved, as well as to give external experts an integrated picture of the policy to the implementation of the DLGP. Remaining detail information follows in the coming semester report by the end of March 2010.</p>																		
<p>Finance & Procurement</p>	<p>It took lots of time to start with modern project management tools, in setting up good structures for the financial administration and the procurement plan, and in procuring consultants, goods and works according to Bank rules. The satisfaction of the Bank and trust in the PIU has brought it so far that the 'thresholds' have been adapted in such a way, that PIU has more space to take steps ex-ante and justify ex-post.</p> <p>As of 5 January 2010, 42 contracts have been signed, of which 18 have been finalized. The remaining 24 contracts are service contracts for a longer period.</p> <table border="1" data-bbox="392 1153 1393 1406"> <thead> <tr> <th>Amount of signed contracts</th> <th></th> <th>Aantal Contr</th> </tr> <tr> <td></td> <th>USD</th> <td></td> </tr> </thead> <tbody> <tr> <td>Total amount of signed contracts</td> <td>676,817.91</td> <td>42</td> </tr> <tr> <td>Total amount paid</td> <td>177,330.58</td> <td></td> </tr> <tr> <td>Total contracts fully paid</td> <td></td> <td>18</td> </tr> <tr> <td>Amount of ongoing contracts</td> <td>499,487.33</td> <td>24</td> </tr> </tbody> </table> <p>From the 42 signed contracts, 68% are consulting services and the remaining 32% are purchasing of goods. For a detailed overview, see Annex A.</p> <p>The policy of the Financial Dept for 2010 is as follows:</p> <ul style="list-style-type: none"> - On 15 January all budgeted and realized figures from the last year will be presented. - In January an inventory will be made of the purchased goods from the DLGP-II budget. - The monthly report, where we report about the spending from IDB & Counterpart fund regarding the past month and the report, which is presented to PS-MRD every second week of the month, will be presented in English, so that IDB can receive a copy as well. - One of the main priorities of the FA is to put the PIU financial administration in a dedicated financial software package. IDB has approved 	Amount of signed contracts		Aantal Contr		USD		Total amount of signed contracts	676,817.91	42	Total amount paid	177,330.58		Total contracts fully paid		18	Amount of ongoing contracts	499,487.33	24
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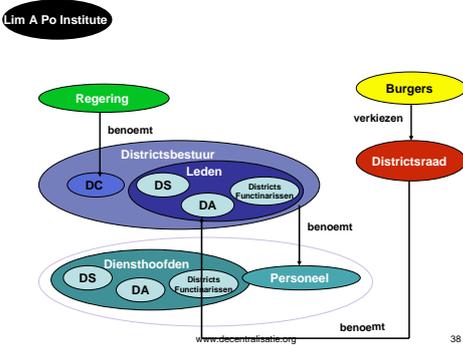
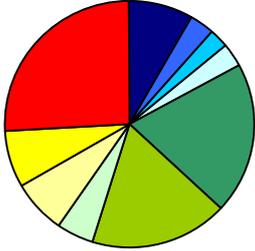
	<p>this already.</p> <ul style="list-style-type: none"> – The procurement process is ongoing. We expect that around March 2010 the amount of signed contracts will be US\$ 3,262,378,84.
Noticeable in 2010	<p>The year 2010 will be notable as the year of implementation, as a large amount is in the Capital Investment Projects. In particular it will be notable that the certified districts will execute works by themselves with citizen participation in the residential areas of their choices. Only if the citizens will be satisfied with the operating procedure of the Decentralization Program, the outcome of DLGP can be verified.</p>
Shifts	<p>Shifts in planning, as well as delays in execution will happen in 2010 as well, seen the intensive participation of the civil servants in preparing the upcoming general elections on May 25, 2010.</p> <p>We will postpone some trainings and civil works till after the elections, and some activities which are planned after the elections will be executed earlier, such as pre-studies regarding CIP projects for garbage collection and public markets.</p>
Advancing insights	<p>Because of advancing insights, PIU will do some deviant proposals to better support the goals of the Ministry through DLGP. In particular with regard to the following:</p>
Mobile CIC'S	<ul style="list-style-type: none"> • Regarding the CIC's per district– besides permanent CICs in some Resorts the possibility will be assessed of introducing Mobile CIC Units. This will be possible by reallocation of the available budget. A field assessment has demonstrated the need of shifting the policy of establishing 62 Ressort CICs. Further justification below.
E-gouvernement via WAN-facilITIES	<ul style="list-style-type: none"> • Regarding e-Government, related to WAN facilities in the IDS building, which gives huge opportunities; the studies – in particular the recent e-Government study of the DLGP ICT manager – and other ICT trainings provide new insights. IDB has much trust in the WAN/ICT structures and facilities as basis for e-Government. IDB president L. Moreno showed great interest in this component during his visit in September 2009 and said that any amount of investment in this branche is sensible. <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;">  <p><i>PIU team with Louis Alberto Moreno (President IDB, third from left)</i></p> </div> <div style="text-align: center;">  <p><i>Powerpoint presentation DLGP-MD to President IDB Head quarters</i></p> </div> </div>
Emphasizing new tasks Sipaliwini & Paramaribo	<ul style="list-style-type: none"> • Regarding Sipaliwini, in Level 2 (capacity building) emphasize will be laid on community development. • Regarding Paramaribo, in Level 2 emphasize will be laid on maintenance of parks and public gardens (autonomy as stated in Law Regional Bodies)

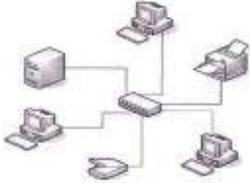
and improvement of administrative infrastructure, necessary for a more efficient and effective permit policy (for businesses), for example by introducing one-stop window facilities, linked to the BIC on the District offices and the one stop window facilities of the Chamber of Commerce, as the District Commissioner of Paramaribo stated in his opening speech of the Trade Fair 2009.



This means strengthening of the district management in most sound and modern ways.

<p>Level 1 Coronie, Saramacca & Brokopondo and CIP-projects</p>	<p>The policy is to realize the Level-1 activities of the new pilot districts within the set limits, before the upcoming general elections. This scheme should not be disturbed. Also within the CW component measures have been taken that the CIP projects will not suffer from the elections.</p>
<p>Integral approach of the new Deputy PS of the Ministry</p>	<p>PIU proposes an integral approach, based on a communication plan, agreed with the Ministry, which has been presented to the Ministry apart from this policy plan. According to this plan, the new Deputy PS, who is also the coordinator of Task Force MRD, has a leading role. In the mean time, members of TF MRD started participating in the weekly PIU meetings. Below are some fields in which the deputy PS MRD can have an important role:</p>
<p>Regular administrative tasks Deputy PS</p>	<ul style="list-style-type: none"> • In executing regular administrative tasks from the directorate, in particular as a leading role in catching up overdue DLGP tasks, which are on the to do list of PS MRD
<p>Prepared studies waiting for execution</p>	<ul style="list-style-type: none"> • In implementing executed studies (administrative models Sipaliwini & Paramaribo, traditional authority, modern district personnel policy, long term decentralization strategy and project proposals on reforms, as stated in several reports (HRM, training modules, handbook district laws and resolutions, as well as prepared laws, of which the implementation depends on DLGP.

<p>New administrative model and financial system</p>	<ul style="list-style-type: none"> In executing the interim and new administrative model and financial system: <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p><i>New administrative model</i></p> </div> <div style="text-align: center;">  <p><i>New financial system</i></p> </div> </div>
<p>Handbook / Strategic plan Decentralization</p>	<ul style="list-style-type: none"> In executing the Handbook Decentralization MRD, approved by Ministerial Decree of 7 November 2006, number 7236. In particular regarding development and execution of the prescribed 'road map' to transfer more tasks, responsibilities and budget to the strengthened districts, such as fire brigade.
<p>LRB-tasks</p>	<ul style="list-style-type: none"> In executing tasks from Law Regional Bodies regarding supervision on functioning of the DC, the regional bodies and providing technical assistance to the DMT's in accordance with the resolution TF MRD, using the DLGP booklet "Regional Administration".
<p>Districts Implementation Plans (DIP)</p>	<ul style="list-style-type: none"> In monitoring the activities while executing the District Implementation Plan and supporting the PIU task managers and hired consultants.
<p>Project Management Training</p>	<p>For the success of the sub-directorate District administration & Decentralization (D&D) PIU has provided management trainings in Ms Project. The consultant will coach the MRD team in 2010 regarding this management tool. Also the DMT's and new DA's have done this training. The DMT's of the new pilots will follow in the second half of 2010.</p> <div style="text-align: center;">  <p><i>Issuing certificates to the MRD - management team</i></p> </div>
<p>Some other urgent DLGP tasks, requiring special attention</p>	<p>In 2009 there were some other issues – besides those mentioned above – which received less attention. Policy should be made to prevent loss of the achieved results. Even the progress of the Program may suffer. Some examples:</p>
<p>Level 1 certification Sipaliwini</p>	<ul style="list-style-type: none"> Legal certification Sipaliwini, Level 1. We did not succeed to receive the legal documents from the Ministry to certify Sipaliwini for Level 1. The process is ongoing since June 2, 2008. It regards the Presidential decree to formally establish the employment contract between the DC and DA. If this

	<p>happens, CLAD (Audit Office) will issue a report, stating that Sipaliwini meets all legal and project requirements. After that, the certification decree will be signed by the Ministers of Regional Development and Finance. Anticipating on this, Sipaliwini is ongoing in preparing L-2 provisions. The risks by doing this, while L-1 has not yet been reached, is that further investments may be stopped.</p>
<p>State decree financial decentralization new pilot districts</p>	<ul style="list-style-type: none"> • The State Decree Financial Decentralization Coronie, Saramacca & Brokopondo, which was approved already by the Council of Ministers, is not yet proclaimed. (Missive 955/RvM d.d. 28-10-2008 offered to State Council 17-11-2008). Awaiting this (legal requirements to get the districts into DLGP) the implementing activities are ongoing. If by the end of March 2010 this has not been solved, the legal Level 1 certification will be delayed.
<p>WAN-facilities</p>	<ul style="list-style-type: none"> • WAN-FACILITIES. The effects of the investments in WAN facilities for MRD, other ministries, in particular regarding modern administration based on e-Government, should not be underestimated. The investments of this important part of DLGP are ongoing. See the current status further in this document. Since April 2009 we are trying to provide MRD with a presentation to explain the WAN importance, as well as the unique e-Government opportunities, however, without the desired result. 
<p>IDC</p>	<ul style="list-style-type: none"> • INTER-DISTRICT COOPERATION The Ministry did not yet succeed in paying attention to the proposals from the DLGP MD, dated June 6, 2009, regarding structuring and formalizing the Inter-District Cooperation. We would like to emphasize again the importance of this organization and its structure, which will guarantee a durable decentralization process. Part of this organization will be the districts, the internal audit, WAN, tax administration systems, e-Government and other ICT facilities for the central and local Government. When starting the Program in 2003, this was not an important part. However, advanced insights changed this and in 2008-2009 this component raised in importance and attention, and now is almost ready to be launched.  <p><i>The IDS/WAN-building. 11-June-2009 delivered. fully loaded: furniture, equipment, WAN-central. Awaiting electrical connection by the electrical company.</i></p>

	<p><u>This was a requirement of the initial program:</u></p> <ul style="list-style-type: none"> • Project Implementation Plan (PIP) 2.1.6 Local Government exchange system; • Establish Inter-District Exchange Organization US\$ 11.500 (y-1) • See: LFW dlgp-1 (2001) • Institutional framework for local government sector is strengthened • Information exchange network for local governments created and functioning with 2 meetings per year. • Information exchange network defines bylaws and fee structure <p><i>Reported earlier:</i> IF THE GOVERNMENT FOUNDATION “IDS” WILL NOT BE ESTABLISHED: [1] MANAGEMENT OF THE IDS BUILDING WILL NOT BE POSSIBLE; [2] WAN OWNERSHIP WILL NOT BE POSSIBLE; TAS OWNERSHIP WILL NOT BE POSSIBLE; INTERNAL AUDIT IN THE DISTRICTS WILL NOT BE POSSIBLE. This foundation should not be seen as other Government foundations; this has an unique structure, guaranteeing durability, among others by regulating the personnel structure of the Foundation. The IDS/WAN building was delivered on June 11, 2009. We request to approve the proposals done. Awaiting this, we will continue working, based on these proposals. We have requested earlier to push the approval of the articles in the Council of Ministers. In 2009 we have come no further than not-finalized talks between the MD and management of MRD.</p>
DSDP	<ul style="list-style-type: none"> • District Strategic Development Plan (DSOP) DSDP's from Nickerie, Para, Wanica, Commewijne and Saramacca were sent to the management of MRD. We are awaiting approval, or a date on which the consultants can do a presentation. These documents should be sent a.s.a.p. to the National Planning Office and Ministry of Planning. In 2010 PIU will hire consultants to prepare DSDP's for Paramaribo & Sipaliwini. The remaining 3 districts will receive their DSOP in 2011. We recommend that Planning Office and Ministry of Planning will be informed timely about the planning documents, which will be an enormous input for the Multi-year Development Program for the 5 years after the new Council of Ministers has been formed.

<i>Headlines / Status per component</i>	
<i>I. Legal Reform</i>	
Traditional Authority and Financial Decentralization	<ul style="list-style-type: none"> - Draft Law stipulating the role of Traditional Authority in the field of financial decentralization <p>Status: There is no objection of the Bank regarding the prepared RFP, procurement method and cost estimate. The procurement method mentioned in the procurement plan and on which we received the Bank's no objection is the QCBS method.</p> <p>We requested the Bank's no objection to select a consultant through the SSS method instead of the QCBS method. After consulting with MRD the firm Lim A Po was identified as the most qualified firm in Suriname to prepare the law under consideration. MRD's condition is to add an anthropologist within the consultancy of Lim Apo who has affinity with the</p>

	<p>maroon community in the interior. This sensitive consultancy will be executed in a very close cooperation with MRD.</p>
<p>Adjustment of tariffs in the laws stipulated in the Interim Law Financial Decentralization (Art. 4) And the draft of a law for accountability at district level</p>	<p>– Draft laws regarding district cadastre re: districts accountability at district level and adjustment of tariffs in the laws stipulated in the Interim Law Financial Decentralization (Art. 4)</p> <p>Status: After having been through the procurement process and having received the no-objection of the Bank and MRD the contract has been signed with the Legal Firm of Mr. Schurman. This consultancy will be executed in a close cooperation with the legal unit within MRD</p>
<p>Draft Institutional laws (legal frame work) financial decentralization</p>	<p>– Draft Institutional Legal Frame Work Financial Decentralization</p> <p>Status: This legal package including a.o. (i) draft law regarding District Tax Law, (ii) the Financial Relation State and the Districts was commented by the Cabinet of Minister last year. In the meantime re-commented by the Legal Firm Lim Apo and submitted to MRD for submitting to the Cabinet.. We have to put more efforts to get the bills in the parliament before the forthcoming elections.</p>
<p>II. Capacity building: District Finance, Planning and Administration</p>	
<p>District Finance and Planning unit (DFP)</p>	<p>The recruited district administrators of the new pilot districts who will lead the DFP units. :</p>
<p>Districts-Administrateurs (DA)</p> <p><i>Left to right:</i> <i>Koentelakoemarie Hardwarsing (DA Sar'ca), Ravin Jiawan (DA Par'bo zuidwest), Monique Finkie (DA Brokopondo) en Roberta Leeftland (DA Coronie)</i></p>	<div data-bbox="651 1102 1187 1447" data-label="Image"> </div> <p>– The 4 recruited DA's in the new pilot districts. They are placed on the payroll of the MRD/Central Government from January 2010 as the fact we have not decentralized the salaries yet.</p>

<p>DIP</p>	<p>– The district implementation plan (DIP) derived from the DLGP-II were introduced to the districts.</p> <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;">  <p><i>Coronie</i></p> </div> <div style="text-align: center;">  <p><i>Saramacca</i></p> </div> </div> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> <div style="text-align: center;">  <p><i>Sipaliwini</i></p> </div> <div style="text-align: center;">  <p><i>Paramaribo</i></p> </div> </div>
<p>Vehicles</p>	<ul style="list-style-type: none"> • Three off the Road Vehicle and one bus has been purchased by the PIU for the new pilots. • <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;">  <p><i>Mini-bus for Paramaribo Zuidwest</i></p> </div> <div style="text-align: center;">  <p><i>Off the road vehicle for the new pilots overige nieuwe districten</i></p> </div> </div>
<p>Renovation</p>	<ul style="list-style-type: none"> • Renovation of the DFP units within the commissariats: renovatie / uitbreiding kantooruimte op de districtscommissariaten voor de inrichting van de DFP <ul style="list-style-type: none"> • Saramacca: will be completed end of January 2010. • Coronie: Ready for execution. Will be completed end of March 2010. • Paramaribo south east: will be completed end of January 2010. • Brokopondo: Ready for execution. Will be completed end of March 2010.

Furniture and equipment	<ul style="list-style-type: none"> - Office furniture and office equipment for the DFP's are partially purchased and installed and partially in process. T
BFM-systems	<p>7 of the 10 districts are facilitated with the financial accounting system using the financial software "Account View", which has been implemented during 2004 / 2005 and 2009. When Account View was implemented there was no 'Financial Administration Manual', so there was no tailor made chart of accounts. The chart of accounts used, is from the central government and totally different from what is needed on district level (based on a centralized situation). Also there is no management information currently provided by Account View, such as financial statements, budget comparison and ageing analysis of accounts receivable (for example taxes from market vendors in Wanica). No financial statements are printed and no budget comparison is made within Account View, since the accumulated disbursements made and received, also include transactions of prior years. This is the result of postings from prior financial years (since 2004), of which the records have obviously not been closed financially at the end of each bookkeeping year. The provider of Account View had only a technical service agreement on demand in accordance to their contract and related terms of reference. So there was no financial administration support, based on bookkeeping in Account View and in debt training how to use this software for public finance.</p> <p>To solve the financial administration problems a financial administration and a software manual for the financial software Account View should be developed, in relation with public finance at local government level. This should be implemented as a pilot in district Wanica and will also be used for improving the integration of the financial administration and financial software system in all 10 districts (the WAN included).</p> <p>The proposal above and Financial and Software Coaching(Circuit Rider) for one year are included in the new TOR.</p>
Training DFP-personnel	<p>All the 11 DA's and the Financial Administrators will receive training in:</p> <ul style="list-style-type: none"> - the BFM manuals - Basic Budget and Accounting management <p>The BFM manual is based on the law on regional body and the interim law fiscal decentralization.</p> <p>The consultants fore these activities are being contracted and will start from end of January 2010</p>
Cooperation between MOF(Tax an Fee collection offices) and Districts	<ul style="list-style-type: none"> • There is an agreement between the DLGP and MOF for providing services towards each other. The tax collecting offices of MOF will also collect taxes and non taxes based on the ILFD in the districts for the districts where they already are located. When a district does not have facilities

	<p>provided by MOF than the district will also be responsible collecting tax and non tax on behalf of the central government.</p>
<p>Output DFP</p>	<p>– The technical certification of the new pilot districts will take place during end of March. The legal certification will take place around the national election on 25 may 2010</p>
<p>Field visit to Saramacca</p>	<div style="display: flex; justify-content: space-around;">   </div> <p style="text-align: center;"><i>IDB-Operation Specialist, Mr. Gabriel Nagy in Saramacca during a field visit regarding the renovation of the DFP unit</i></p>
<p>Field visit to Coronie</p>	<div style="display: flex; justify-content: space-around;">   </div> <p style="text-align: center;"><i>Explanation location DFP office which will be an extension of the existing building.</i></p>
<p>Renovation district commissariat offices (headquarter) new pilot district.</p>	<p>This includes: renovation, replacing office furniture, air-conditioning the office rooms, electrical facilities, building of sever rooms for LAN/WAN systems. The IDB procurement guidelines are being applied to the districts for construction works(purchase of materials etc.) in agreement with the district management. The technical unit of the commissariats will as far as possible execute construction works by their own.</p> <p>The commissariat building of district:</p> <ul style="list-style-type: none"> • Saramacca: will be renovated by end of February 2010. • Coronie: Purchase of materials has been taken place through a bidding process. Due to a weak capacity of the technical unit of Coronie some execution of works will be locally tendered. • Brokopondo: The bidding documents are de renovatie is bestekklaar voorbereid. Brokopondo has a good technical team. By support of the PIU and the DA the commissariat

	<p>will be renovated.</p> <ul style="list-style-type: none"> - Paramaribo South-West: For the time being a DA room has been constructed with minimum cost within the commissariat office. This commissariat has the intention to shift to another location in the near future. - Paramaribo North-East: with the District commissioner and Deputy Director of Ministry of internal affairs has been agreed that the conference room of the District counsel will be located at the location where currently a unit of Internal Affairs is located. The district counsel will not have meetings in the marriage hall of internal affairs after the renovation. By this USD 15,000 has been saved. - Sipaliwini: The renovation is not planned yet. After the election of May 2010 this will be prepared.
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III. Citizen Participation and Outreach

Create and strengthen Citizen Participation Committee's

The hiring of consultants for the strengthening of the Citizen Participation Committee's are in an advanced stage. This must reinforce the involvement of the civil society in the district governance. It continues however a challenge to keep volunteers motivated to contribute to community development. The Para force CP structure of the district Para will be used as best practice to motivate other districts.

The new districts are preparing for creating CP committee's. We will take into account lesson learned of DLGP 1. The approach is that the committee's will work on practical issues as support the development of the strategically development plans and help to organize the annual hearings. To stimulate active participation the emphasis is laid in the training events on project management, looking at the economic assest of the districts.



<p>Establishing Neighbourhood Committee's.</p>	 <p>The neighborhood committees are linked to the capital investment program. In the districts Marowijne, Wanica and Commewijne 6 committees has been set up. The aim of setting up neighborhood committee's in DLGP-II program is involving the citizens in the preparation and implementation of capital investment projects in their resort. In this way citizens are supporting the government with the projects with regard to mobilizing the population for supporting the projects, passing on information, helps monitoring, reporting complaints from the field and carrying responsibilities after the finishing of the project with regard to maintenance for a durable use.</p>
<p>Set up CICs</p>	<p>At the component modernization of Resort Offices we have already explained that the PIU resources are not meant for renovation purposes. The offices are proven to be in a too bad state of maintenance. It will cost much money and much time to work on the Offices, as a result of which the deadlines for the establishment of CICs will not be obtained in all Resorts. Some resorts are scars inhabited and therefore investment in CICs are not justified for those sites. PIU in close cooperation with RO counterpart team and the District Management Teams are identifying which Resort Office are qualified for the establishment of BIC, how many resources the ministry has renovate the Offices. By re-allocation of resources PIU will present - beside some permanent CIC - in an each District a Mobile Unit. Possibly an external expert will advice the PIU on this policy.</p>
<p>Training of trainers new pilot district</p>	<p>This activity has been put on hold because setting up and strengthening of the neighborhood committees must come firstly well of the ground. This target group qualifies be certified as a district trainer.</p>
<p>Development of Promotion and Outreach plans</p>	<p>The consultant has been contracted and will have the duty of developing information plans in collaboration with the Citizen Information Centers. Important issues are; the content of the decentralization program, investment program, local tax collection, hearings and the legal reform.</p>

<p>Development and implementation of a Consensus building strategy.</p>	<p>The procurement process to attract Drs. Wonnie Boedhoe anvisits to the ministries. The intention is to assess separately which advantages the ministries have by supporting the decentralization process. Regionalization of district budgets is a priority for the program. The WAN-facilities will be offered to the Ministries so that they can also efficiently communicate through the system with the district governing boards. The PIU will visit all the ministries for conducting presentations and explanation of the investment to be undertaken within their ministries towards the decentralization program.</p>
<p>Other Consensusbuilding activities</p>	<p>PIU will continue with the thematic project presentations on invitation of service clubs, banks, companies and the University ADEK. Also political organizations start more and more showing interest for the contents and the impact of the decentralization program of the government. After VHP at the request of the NPS a presentation was held by the MD for the candidate resort and district Council members of this party. This will be continued for other parties on their request.</p>  <p><i>Project presentation for NPS youth. Tasks and responsibilities of Mps, DR and RR</i></p>

<p><i>IV. Capacity building regarding the execution of the Civil works projects (CIP)</i></p>	
<p>Capacity building in the certified districts</p>	<p>TM-CW modified proposals after the discussion between the MD and TM-CW on the one hand and the minister of MRD and staff of MRD on the other hand, on Tuesday 20 October 2009 during the staff meeting.</p> <p>The main issue regarded the reinforced civil technical units of the certified districts themselves must do the Executive Board sheathing carry out at the work. Well are able do this, must these services if required more far-reaching be reinforced. - Step by step - the following points are important:</p>
<p>Continue Capacity building in DLGP 2</p>	<ul style="list-style-type: none"> - Attract of qualified technical strengthening the technical services of certified and the new pilot districts for further strengthening are necessary. This concerns: <ul style="list-style-type: none"> - The capacity to reinforce for making designs within the specifications of the Capital

	<p>Investments Projects (CIP) regarding: Secondary and Tertiary roads and drainage infrastructure, garbage collection and public markets.</p> <ul style="list-style-type: none"> - The capacity to do the supervision of works in all 4 before-mentioned sectors. In DLGP-I the certified districts were already trained regarding the supervision of the road projects. The emphasis will lie on (i) responsibility, (ii) the reporting systematic and (iii) the determination of regular construction meetings. <p>It is thought of commissioning the following technical staff:</p> <ul style="list-style-type: none"> A) Certified districts: 5 extra trained technical staff members. B) New pilot districts 6 extra staff members C) Head Quarter Civil technical department - 1 extra staff member in supporting the districts Civil technical departments. <ul style="list-style-type: none"> - For the recruitment there will be a commission consisting of representatives of MRD, chairman of the district commissioners and representatives of the PIU. The recruitment will follow after advertisement. The Commission does recitations to the department control under submission of the evaluation report for appointment on the ministry of RO for the respective technical services in the districts. By this step CTD are brought with regard to capacity on level, necessary receiving training. 																									
<p>An overview of projects planned within the 4 sectors, as in DLGP 2:</p>	<p>In these sectors both new and existing technical staff of the technical services in the districts receives training uses of external consultant/coaches.</p> <p>Table 1: Type and numbers of projects in the 4 sectors</p> <table border="1" data-bbox="579 1458 1445 1666"> <thead> <tr> <th>Sectors</th> <th>Year 1</th> <th>Year 2</th> <th>Year 3</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Roads</td> <td>10 Proj.</td> <td>10 Proj.</td> <td>15 Proj.</td> <td>35 Proj.</td> </tr> <tr> <td>Drainage</td> <td>0 Proj.</td> <td>5 Proj.</td> <td>5 Proj.</td> <td>10 Proj.</td> </tr> <tr> <td>Garbage collection</td> <td>0 Proj.</td> <td>2 Proj.</td> <td>3 Proj.</td> <td>5 Proj.</td> </tr> <tr> <td>Markets</td> <td>0 Proj.</td> <td>2 Proj.</td> <td>3 Proj.</td> <td>5 Proj.</td> </tr> </tbody> </table> <p>Table 2: Overview to indicate when, however, or no external expert/consultant is necessary</p> <ul style="list-style-type: none"> * Meaning: further recruitment and training necessary. Within the road projects, there is enough knowledge in the districts except the drawing systematic. ** Meaning: PIU has a procurement specialist <p>Explanation: Pre-study: Only necessary for the sectors garbage collection and</p>	Sectors	Year 1	Year 2	Year 3	Total	Roads	10 Proj.	10 Proj.	15 Proj.	35 Proj.	Drainage	0 Proj.	5 Proj.	5 Proj.	10 Proj.	Garbage collection	0 Proj.	2 Proj.	3 Proj.	5 Proj.	Markets	0 Proj.	2 Proj.	3 Proj.	5 Proj.
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	<p>markets. Selection projects: It concerns identifying the projects by citizen participation structures and civil technical department. To prepare: The selected work are compiled by a tender bidding document. To put out to tender: The whole invitation to tender procedure as from to advertize to contracting and signing. Supervision: Supervision of the works according to the specifications is carried out both qualitatively and quantitative as from contract signature (start) to the deliverable of the project.</p> <p>Tabel 2</p> <table border="1" data-bbox="576 600 1447 824"> <thead> <tr> <th>Sector</th> <th>Amount of projects</th> <th>Pre-study</th> <th>Selection of projects</th> <th>Preparation</th> <th>Procurem</th> <th>Supervision</th> </tr> </thead> <tbody> <tr> <td>Roads</td> <td>35</td> <td>no</td> <td>no</td> <td>no/yes*</td> <td>no**</td> <td>no</td> </tr> <tr> <td>Drainage</td> <td>10</td> <td>no</td> <td>yes</td> <td>yes</td> <td>no**</td> <td>no</td> </tr> <tr> <td>Garbage collection</td> <td>5</td> <td>yes</td> <td>yes</td> <td>yes</td> <td>no**</td> <td>yes</td> </tr> </tbody> </table>	Sector	Amount of projects	Pre-study	Selection of projects	Preparation	Procurem	Supervision	Roads	35	no	no	no/yes*	no**	no	Drainage	10	no	yes	yes	no**	no	Garbage collection	5	yes	yes	yes	no**	yes
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<p>Attract of consultant for capacity building of supervision for the sectors roads and drainage.</p>	<p>– Aim: To hire consultant - by this capacity building - in the future no extra consultants will be needed for supervision of the works. The districts will be trained how a better supervision must take place, on the basis of strict and complex invitation to tender rules of the IDB. For this the current technical strengths of the existing CTD Units and the new CTD will set up Units, completed with new technical strengths, to be trained in good supervision. For the new pilot districts this means that still to set up the CTD get the training on the job during the implementation of civil technical pilot projects to carry out the supervision at a later stage themselves on CIP-projects in the field of roads and drainage projects.</p>																												
<p>Shifts and savings within the cost table component IV</p>	<p>– By the above nuance regarding the supervision activities by the civil technical department in the districts the following consultancy amounts have been modified. Within the code 2.4.1.5, all activities with sub-activiteiten developed entirely by discounting 2.4.1.1, 2.4.2.2 and 2.4.2.3 codes in 2.4.1.5; see table mentioned below. Because of this a saving has arisen within the civil technical component, an amount of US\$ 37,500.</p>																												
<p>Table (overview activities and savings)</p>	<table border="1" data-bbox="576 1619 1447 1975"> <thead> <tr> <th>code</th> <th>Activity</th> <th>Amount US\$ before</th> <th>Amount US\$ now</th> </tr> </thead> <tbody> <tr> <td>2.4.1.1</td> <td>Consultant 1: Drainage consultant</td> <td>25.500</td> <td>0</td> </tr> <tr> <td>2.4.2.2</td> <td>Consultant 2: Technical assistance (Brok, Coronie and</td> <td>6.000</td> <td>0</td> </tr> </tbody> </table>	code	Activity	Amount US\$ before	Amount US\$ now	2.4.1.1	Consultant 1: Drainage consultant	25.500	0	2.4.2.2	Consultant 2: Technical assistance (Brok, Coronie and	6.000	0																
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	2.4.2.3	Consultant 3: Technical assistance (Sipaliwini)	6.000	0
	2.4.1.5	Consultant 5: Project supervision (4 sectors all 10 districts)	120.000	120.000
		Total	15.7500	120.000
		Savings		37.500
Necessary steps	<ul style="list-style-type: none"> • TM-CW make technical description/profile description of to recruit technical staff (January 2010). • For recruitment and selection the following steps are important: <ul style="list-style-type: none"> – Look at firstly to own staff at district level. – Afterwards look at central level. – Vervolgens at remaining relevant ministries. – If a, b and c do not produce the desired result then public application recall by means of the newspapers. 			
Important issues to look at	<ul style="list-style-type: none"> – Staffing the CTD Units from the ministry during DLGP-I program have not produced the desired result, in spite of the discussions and the proposals from PIU (TMCW) on the basis of recommendations in the reports of the consultant. – Two (2) staff members of CTA had been transferred to the districts, t.w. Mr. Babel and Mr. Jahannis, but both have left the districts. <p>This matter is during the discussion of progress with the minister/staff members of MRD and the PIU (MD and CW-TM) were Oktober 20th,2009 discussed. Clearly the minister stated that the supervision must be done by civil technical department of the districts and the ministry, and if necessary further strengthening of this capacity must take place. Above it has been indicated that the weakness can be caught by attracting trained technical personnel on behalf of the civil technical department in the districts and on the ministry by giving training. Then the districts will be able to manage all the projects in the for sectors. The above mentioned consultant is already approved by MRD and is still in process by the IDB. By this incorporated action flexibility has arisen within the civil works component.</p> <p>Furthermore an agreement with NIMOS has been signed, where the Environment Health Units at the Commissariats will be reinforced or set up. Training and coaching will be the emphasis. NIMOS further train the certified districts, as well as for creating capacity in the new districts. In January</p>			

<p>Basic management systems for the CTD in the new pilot districts and the implementation of the pilot projects</p>	<p>2010 NIMOS will start with their training activities.</p>  <p>At present the construction works are ongoing in the new districts, among which also civil technical department office spaces. To gain Paramaribo and Sipaliwini level 2 in the districts apply other tool box documents compared to the districts Saramacca, Coronie and Brokopondo.</p> <p>Paramaribo will aim at the parks, squares and other public spaces, and administrative tasks. Roads, drainage, garbage collection and markets are the responsibility of the ministry of public works.</p> <p>The construction of WAN-building in the area of the district office Paramaribo served also in Paramaribo as a pilot project for the district. The building was prepared and constructed according to planning within 6 months. Two members of Paramaribo have been trained (on the photograph above second and third on the right hand, Mr. M.C Plein and Mr. H. Belliot). Furthermore preparations are made for the DFP of Paramaribo by own management. The setup of the BIC building is in process.</p> <p>For Sipaliwini at the training of the technical staff the emphasis will lie on community development.</p> <p>Furthermore MRD approved the consultant to train the districts Saramacca, Coronie and commissioning Brokopondo in the basic management tools systems.</p>
<p>Implementation of CIP-projecten</p>	<p>In DLGP 1 the certified districts were trained in initiating, selecting, preparing and the execution of the projects (procurement and supervision). The procurement method was correctly carried out by the CTD in accordance with the Surinamese legislation. Within DLGP 2 the districts have been also trained (September 2009) according to the IDB procurement regulations as described in the loan agreement.</p>

<p>Site visit Wanica December 2009</p>	 <p>Initiating, selecting, preparing the first round road projects regarding DLGP 2 were finalized. The side visits have already taken place in all 5 districts (to see Wanica as 1 of 5).</p>
<p>National Competitive bidding regarding road projects</p>	 <p>On December 22nd, 2009 the public invitations to tender of all 5 certified districts have simultaneously taken place. The evaluations by the evaluation commission members, from the DC's, the DA's and CTD are in proces (see photograph). Either the evaluation commission as well as the contractors (bidders) received trainings according to the IDB procurement policies.</p>
<p>Start CIP projects</p>	<p>Around March 8th, 2010 all work will start simultaneously with an average implementation duration of 3 months totally for an amount of 3,128,112 SRD. Worth mentioning is, that all structures to selecting the roads were done in good collaboration with the citizen participation component. The content of the works are in general: road paving, cleaning and profiling of the road shoulders and the road ditches. In district Marowijne a closing drainage system will be carry out because of the necessity in a certain location of a school.</p>

A few examples of the selected roads (14 in total)



Commewijne: 4 roads (900m)



Marowijne: 2 roads (680m)



Nickerie: 3 roads (1100m)



Para: 2 roads (750m)



Wanica: roads (2300m)

The selection of the second round of road projects within DLGP 2

The second round road projects within DLGP 2 will be prepared in this month (January 2010). These will be done by each of the certified districts with support of PIU.

After the selection the Civil technical department of the districts will prepare the tender bidding documents according to the first round.

Also the selection of the drainage projects for the first round will be initiated, selected, to prepare and execute. The same selection procedure will be chosen as at the road projects in the same neighborhoods to upgrade the living standard. In accordance to our AWP we must be able selecting the drainage areas within the communities. The ToR and procurement method for hiring a consultant relating to those last activities - which will give their support regarding the drainage projects - is in process by the bank awaiting for the no-objection.